

# CODE OF CONDUCT

## A. KEYS TO SUCCESS:

1. Respect your fellow classmates as well as your teacher in what you say and do. That means be polite at all times, especially if you're asking for something.
2. Work and we will have fun.
3. Teachers are all different. What one teacher does in class, another might not. Therefore, act accordingly.
4. Always do your best. If the effort is not there, you are not doing your best. Also, if I see that you are putting in a maximum effort, I will be more accommodating.

## B. GENERAL CLASS RULES AND ETIQUETTE:

1. You may ask to go to the bathroom at any time, but I reserve the right to refuse you at any time.
2. *No cellular phones are allowed in class EVER. If you can't abide by this rule, I will confiscate your cellphone.*

The use of a laptop or iPad when taking notes or working on assignments is strongly recommended. It is important to build efficient work habits from the beginning!

3. During the national anthem and morning prayer, stand up straight and be quiet. This is not the time to move around, talk to others, drink or eat anything, or do anything else other than stand up straight and be quiet.
4. During any fire drills or other types of evacuation procedures, exit the school in an orderly fashion and stay together as a group. This is not the time to socialize. Any type of drill which involves evacuating the school is a serious matter and everyone should treat it as such.
5. Be on time. If the bell rings and you are not in class, go directly to the main office and get a late slip from the secretary.
6. At the end of class, do not line up by the door. Stay seated until the bell rings.
7. You may have drinks in class, but these must be in a proper container. *No energy drinks allowed.*

C. **HOMEWORK, ASSIGNMENTS, AND EVALUATIONS:**

1. Do your homework.
2. Assignments are due on the date given. If you are absent on the day an assignment is due, you may email the work to me (alex.bain@cscdgr.education) or you may send it to school with a classmate.
3. Plagiarism will not be tolerated.
4. If you miss a class, it is completely up to you to make up the work. Consult the class website ([www.baina6.wixsite.com/rippledredhippo](http://www.baina6.wixsite.com/rippledredhippo)) and print any documents handed out the day you were absent. You are fully responsible for staying up to date with your work.
5. If you will be absent the day of an evaluation, arrange to write it before you leave.  
Otherwise, you will write the evaluation on a day of the teacher's choosing.

*Ultimately, you are responsible for your own education. Your results will reflect your effort.*