*Proofreader’s Marks – Examples*

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| *Grammar Element* | *Example* |
| 1 Spelling | color (colour), freind (friend), kat (cat) |
| 2 Sentence Structure  2.1 Run-On Sentence    2.2 Fragment  2.3 Comma Splice  2.4 Parallelism    2.5 Dangling Modifier  2.6 Mixed Construction | Frank loved his dog he was his best friend.  When the sun came up.  The candy was good, I want more.  I need you to wash the car, take out the garbage, buy some groceries, and getting your homework done.  As he came around the corner, Jim smiled at Fred.  Most people who like to ride a bicycle, they need a good bicycle. |
| 3 Punctuation | Susan loves to sit on the beach |
| 4 Homonyms | They’re, their, and there  You’re and your  To, too, and two  Where, were, wear, and we’re  Here and hear |
| 5 Capitalization | Marie went to algonquin park on Sunday. |
| 6 Verb Tenses | I went home and watches television all night. |
| 7 Subject-Verb Agreement | The dogs barks for three hours. |
| 8 Pronoun-Noun Agreement | Christian won all three of her races. |
| 9 Vocabulary  9.1 Use of the Word  9.2 Repetition  9.3 Elementary Writing  9.4 Informal Level of  Language | She was so anxious to open her gift on Christmas day.  John was always respectful of his parents. He respected them and they respected him. Respect was important.  In this essay, I will prove…  I think that…  In a literary essay, it would be informal to say:  In reading the novel, you don’t know what to expect. |
| 10 Transitions | To begin… Secondly… Finally |
| 11 MLA Format | Refer to class website for MLA format (title page, works cited list, etc.) |
| 12 Clarity | Sometime during the day, something happened to someone. |
| 13 Too Wordy | It is vitally important to speak and to talk respectfully and politely to any and all teachers, professors, educators, or instructors. |
| 14 Generality | Many forms of violence have existed since the beginning of time. |